
Office of Inspector General - Organization and Functions

HEADQUARTERS OFFICE: **Office of Audit**

**ORGANIZATIONAL
HEAD**

Assistant Inspector General for Audit

REPORTS TO

Inspector General

FUNCTIONS

The **Office of Audit** manages, coordinates and has overall responsibility to lead the policy and direction of audits in three issue areas: business systems, contracts and assistance agreements. The issue area leads are headed by a senior auditor or analyst and are the focal points for all financial, performance and external audits related to their issue area. The issue area leads design long-term, multi-office, multi-agency audit plans and coordinate these with the OIG Office of Planning, Analysis and Results; coordinate the implementation of these multiple audits; synthesize findings from these reviews; and provide for the timeliness, tonal quality, and objective review of the resulting reports. The issue area leads also develop an annual work plan that outlines assignments in the goal areas they oversee to be completed by staff drawn predominately from the Resource Centers under the Office of Human Capital. The issue area leads provide technical and programmatic oversight of the project managers in the resource centers who manage assignments under the issue areas.

- ! The **Agency Business Systems Lead** plans, develops and oversees audits of EPA's business systems and process including: leadership, planning, customer focus, information and analysis, human resources, processes, and business results.
- ! The **Contracts Lead** designs, and oversees implementation of internal and external audits of EPA contracts.
- ! The **Assistance Agreements Lead** plans, develops and oversees external audits of assistance recipients and internal audits of EPA's management of assistance agreements, including grants and cooperative agreements, ensuring sound financial management and results that support Agency goals.

The Office of Audit leverages its resources by working with other federal, state and local audit organizations on reviews of mutual interest; and coordinates with the Office of Investigation on proactive and reactive work.